



DHS INTERNAL REGISTRY PROGRAM

DHS is implementing a pilot Internal Registry Program at LAC-USC Medical Center. The Internal Registry Program, utilizing relief nurse ordinance items, is designed to supplement staffing traditionally filled by registry and contract labor staff. The goals of the program are to reduce the department's reliance on nursing registry, maintain continuity of care and provide quality patient care. The Internal Registry Program will replace Section 170 secondary timecard option. County workforce members, including management staff (SSN, NM, ANDA, CND, NDA) will be eligible to participate in the Internal Registry program upon completion and validation of competency assessment. Administrative program oversight will be provided centrally by Office of Nursing Affairs.

Eligible candidates must;

- 1) be currently on a Relief Nurse item, (5261-F) in DHS, or**
- 2) be currently employed by Los Angeles County and previously held the Relief Nurse item, or**
- 3) be currently on the DHS Relief Nurse Certification List (Exam#YELRNI).**

LAC/USC Medical Center's most critical staffing needs for Internal Registry are in the following specialty areas: Intensive Critical Units, Emergency Rooms, Psychiatric, Medical/Surgical, Operating Room, Obstetrics/GYN/Pediatrics and Specialty Ambulatory Care services.

RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

- Provide direct patient care for patients that require specialty services and nursing care
- Assume responsibility and accountability for the delivery of patient care, delegation and coordination of nursing care and utilization of the nursing process as part of an interdisciplinary team
- Patient and family education
- Demonstrate clinical nursing competency
- Communicates and collaborates effectively with patients and as a member of an interdisciplinary healthcare team
- Performs work with integrity and in compliance with professional nursing practice standards, policies and procedures, respecting patients' privacy and confidentiality

DESIRABLE QUALIFICATIONS:

- Effective interpersonal and organizational skills
- Ability to work 24 to 40 hours per week
- Effective critical thinking, decision making, and problem solving skills
- Ability to work effectively with a diverse and challenging patient population
- Flexibility and willingness to adapt to various situations and care areas

Interested applicants should submit a letter of interest, resume, copy of their last two performance evaluations, and a copy of their time records for the past 24 months to:

Nurse Recruitment & Retention Center Inpatient Tower – Room C2C112

Telephone: (323) 409-4664 Fax: (323) 441-8039

EOE- Re-Posted 08/14/13

Resumes will be reviewed and highest qualified candidates will be contacted for interviews.

Resumes will be accepted until the needs of the department are met.